Creating an ERIC and PsycINFO Account to Save Your Searches and Results.
## (Creating an EBSCO Account)

Step 1. In either ERIC or PsycINFO click on the **Sign In** at the top of the search page.

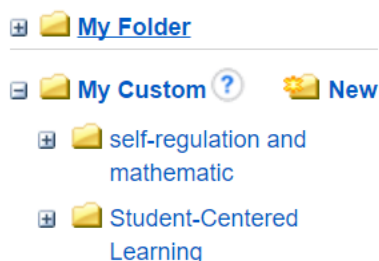Step 2. Click on **Create a new account**. (Else just login).

Step 3. Once you've signed in (logged in) you may want to **create** a couple of permanent **folders to store your results** or you may want to **access results** you've already stored from previous sessions. To do this **click on the Folder icon** at the top of the page.
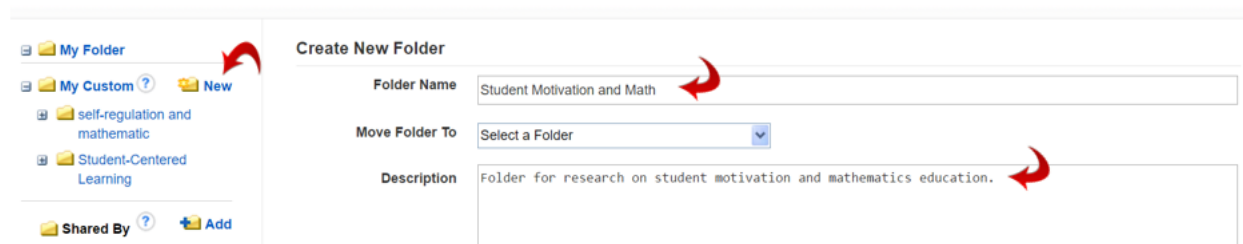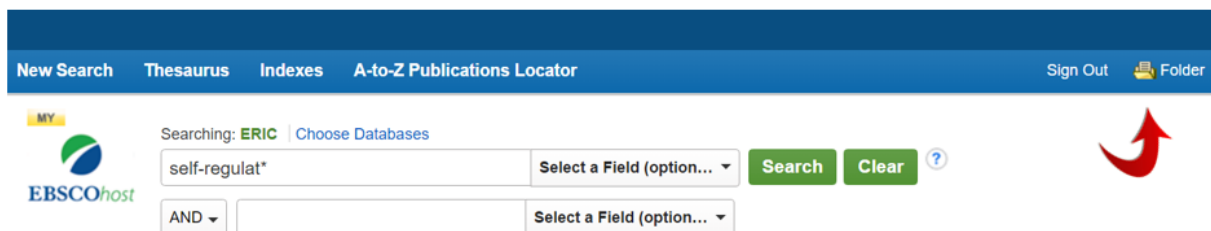
Step 4. Click on the **New** icon 📁 New   on the left-hand side of the page.

If you don't see the **New** icon 📁 New   click once on **My Folder** ⊞ 📁 My Folder   so that you see the New icon and any folders you've already created.

⊞ 📁 **My Folder**

⊟ 📁 **My Custom** ⑦   📁 **New**

    ⊞ 📁 self-regulation and
        mathematic

    ⊞ 📁 Student-Centered
        Learning

Step 5. Click on the **New** icon 📁 New and type in title (and perhaps a description of what it will contain)

⊟ 📁 My Folder	**Create New Folder**	
⊟ 📁 My Custom ⑦ 📁 New	**Folder Name**	Student Motivation and Math
⊞ 📁 self-regulation and mathematic	**Move Folder To**	Select a Folder ▾
⊞ 📁 Student-Centered Learning	**Description**	Folder for research on student motivation and mathematics education.
📁 Shared By ⑦ ➕ Add		

Be sure to click on **Save** at the bottom of the page when you are done.   Save

Step 6. **Adding results to your new or existing folder**.

    i.   Go to the search page (click on **New Search** New Search in the upper corner of the page if necessary).

    ii.   Search.

MY
🟢
EBSCOhost

Searching: **ERIC** Choose Databases

| student motivation | SU Descriptors ▾ | Search |
| AND ▾ mathematics | SU Descriptors ▾ | |

iii.   After you get results – click on the **Page Options** button and choose **50 results per page**.

iv.   Now you can either click on the blue plus-sign folders [icon] next to any result you want to keep or you can click on the **Share** [Share ▾] option to save all the results on the page at one time. If you click on **Share** [Share ▾] you will then need to click on Results 1-50 and then click on one of the folders you have created.
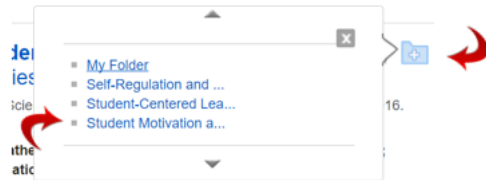
OR
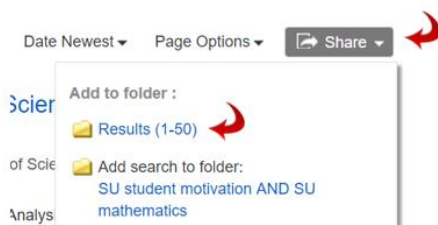
AND
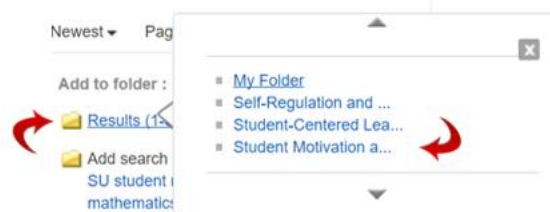
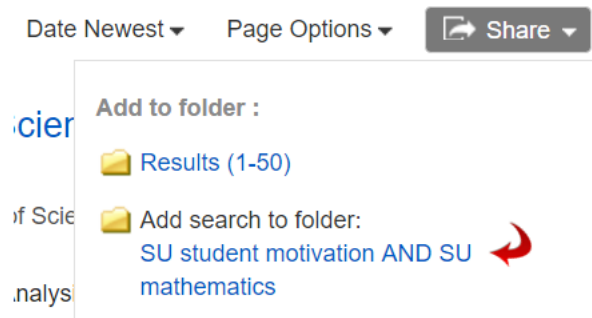Step 7. **Saving Your Searches --- Permalink Option.**

i.   Search.

ii.   Click on the **Share** icon.   [Share ▾]

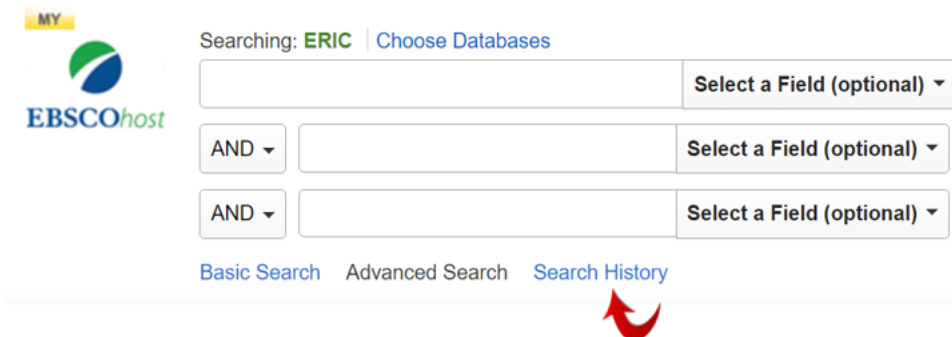iii. Click on the option under **Add search to folder**

Step 8. Saving Your Searches --- Saved Search Option.

  i. Search

  ii. After getting satisfactory search results, click on **Search History** under the search blanks.

iii.   Check the box next to the search you wish to save and click on Save Searches / Alerts

Search History/Alerts

Print Search History | Retrieve Searches | Retrieve Alerts | Save Searches / Alerts

	Search ID#	Search Terms	Search Options
☑	S3	🔶 SU Student Centered Learning	**Limiters** - Scholarly (Peer Reviewed) Journals; Educational Level: Adult Education, Postsecondary Education, Two Year Colleges; Publication Type: Reports - Research **Search modes** - Boolean/Phrase

Select / deselect all   **Search with AND**   **Search with OR**   **Delete Searches**

iv.   Give the search a name and description – the **Save** it.

Folder List

Name of Search/Alert	Student Centered Learning
Description	Limited to Post-Secondary Education
Date Created	1/28/2017
Databases	Education Full Text (H.W. Wilson) Education Index Retrospective: 1929-1983 (H.W. Wilson) Educational Administration Abstracts ERIC
Search Strategy	SU Student Centered Learning
Interface	EBSCOhost
Save Search As	● Saved Search (Permanent) ○ Saved Search (Temporary, 24 hours) ○ Alert

Save   **Cancel**

Search History

#	Query	Limiters/Expanders
S1	SU Student Centered Learning	Limiters - Scholarly (Peer Reviewed) Journals; Educational Level: Adult Education, Postsecondary Education, Two Year Colleges; Publication Type: Reports - Research Search modes - Boolean/Phrase

Step 9. **Accessing your saved searches.**

    i.   Click on the **Folder**.

    ii.   On the left side of the page click on either **Saved Searches** or **Persistent Links to Searches**.

Persistent Links to Searches (1)

Saved Searches (1)

1. **Student Motivation and Mathematics**
Properties: Saved Search (Permanent)

Retrieve Saved Search   Edit Saved Search

Persistent Links to Searches (1)

Saved Searches (1)

1. SU student motivation AND SU mathematics
https://login.proxy.lib.uni.edu/login?url=http://search.ebscohost.com/login.aspx?direct=true&db=eric&bquery=(SU+student+motivation)+AND+(SU+mathematics)&type=1&site=ehost-live

Database	Limiters Applied
ERIC	